



## *“Transforming Communities Through Sustainable Philanthropic Travel”*

### TRAVEL AFFIDAVIT

*I understand that, under current United States restrictions on travel to Cuba, travel-related transactions are prohibited except for the following categories. By signing my name at the bottom of this affidavit, I am declaring that I fall under the category I have checked below. I understand that I am required to keep a complete and accurate record of my Cuba travel-related transactions for five years after the travel is completed, including proof that my travel qualifies under the category I have checked above.*

*Please retain this affidavit for your personal records and the day of travel to Cuba, in case you are asked for it. Please print this affidavit, fill it out with your personal details and sign it. Thank you.*

### General Licenses

- Visiting Close Relative in Cuba (§ 515.339).** I am traveling to visit a close relative in Cuba, who is either (a) a Cuban national, or (b) a U.S. Government employee assigned to the U.S. Interests Section in Havana. This relative is related to me by blood, marriage, or adoption and is no more than three generations from me or from a common ancestor.
- Accompanying Family Member on Visit to Close Relative in Cuba (§ 515.561).** I share a common dwelling as a family with another person who is subject to U.S. jurisdiction and is traveling to Cuba. That traveler is visiting a Cuban national or a U.S. Government employee as described in item 1 above. I am accompanying that traveler on a family visit that is covered by item 1.
- Government or Intergovernmental Organization Employee on Official Business (§ 515.562).** I am a U.S. or foreign government official or a representative of an intergovernmental organization of which the United States is a member. I am traveling on official business of my government or international organization.
- Journalistic Activities (§ 515.563).** I am regularly employed as a journalist by a news reporting organization, or I am regularly employed as supporting broadcast or technical personnel, and I am traveling to Cuba to engage in journalistic activities. I understand that I may be required to comply with U.S. Commerce Department export licensing requirements if I am exporting equipment or other items to Cuba.
- Professional Research (§ 515.564).** I am a full-time professional whose travel to Cuba is directly related to non-commercial, academic research in my full-time professional area. My research will comprise a full work schedule in Cuba and have a substantial likelihood of public dissemination. My schedule of activities does not include free time, travel or recreation in excess of what is consistent with a full work schedule of professional research.
- Professional Meeting Organized by International Professional Organization (§ 515.564).** I am a full-time professional whose travel transactions are directly related to attending a professional meeting or conference in Cuba, which is organized by an international professional organization not headquartered in the United States that regularly sponsors meetings or conferences in other countries. The purpose of the meeting or conference is not to promote tourism in Cuba, promote other commercial activity involving Cuba or foster the production of biotechnological products. My schedule of activities does not include free time, travel or recreation in excess of what is consistent with a full work schedule of attendance at professional meetings.



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- Educational Activities (§ 515.565).** I am a faculty member, staff person, or student of an accredited U.S. graduate or undergraduate degree-granting academic institution (the “University”). My travel is for one of the following purposes: (a) participation in a structured educational program in Cuba as part of a course offered for credit by the University, (b) non-commercial academic research in Cuba specifically related to Cuba and for the purpose of obtaining a graduate degree, (c) participation in a formal course of study at a Cuban academic institution, which will be accepted for credit toward a graduate or undergraduate degree, (d) teaching at a Cuban academic institution for no less than 10 weeks, and I am regularly employed in a teaching capacity at the University, or  
  
(e) organization of and preparation for any of the educational activities authorized by (a) through (d). I have a letter on University letterhead, signed by the University’s designated representative, confirming that I meet the requirements of this paragraph. I understand that I am required to carry the letter with me when I travel to Cuba.
  
- People to people travel (31 C.F.R § 515.565 (b))** I am traveling to Cuba directly incident to educational exchange not involving academic study pursuant to a degree program and my travel (1) takes place under the auspice of an organization that is a person subject o the U.S. jurisdiction and that sponsors such exchanges to Cuba to promote people-to-people contact; (2) the travel is for the purpose of engaging while in Cuba in a full time schedule of activities intended to enhance contact with the Cuban people, support for civil society, or promote the Cuba people’s independence from the Cuban authorities;(4) an employee, paid consultant or agent of the sponsoring organization is accompanying the group travel to ensure that each traveler has a full time schedule of educational exchange activities, and (5) the predominant portion of the activities to be engaged in will not be with individuals or entities acting for or on behalf a prohibited member of the Cuban communist Party, as defined by 31 CFR 515.338
  
- Support for the Cuban People (§ 515.574).** I am traveling to support the Cuban people by visiting human rights organizations, )General license. The travel-related transactions set forth in § 515.560(c) and other transactions that are intended to provide support for the Cuban people are authorized, provided that **(1)** The activities are of: (i) Recognized human rights organizations; (ii) Independent organizations designed to promote a rapid, peaceful transition to democracy; or (iii) Individuals and non-governmental organizations that promote independent activity intended to strengthen civil society in Cuba; and (2) Each traveler engages in a full-time schedule of activities that: (i) Enhance contact with the Cuban people, support civil society in Cuba, or promote the Cuban people’s independence from Cuban authorities; and (ii) Result in meaningful interaction with individuals in Cuba. (3) The traveler’s schedule of activities does not include free time or recreation in excess of that consistent with a full-time schedule.
  
- Religious Activities (§ 515.566).** I am a member or a staff person of a religious organization located in the United States. My travel is for the purpose of participation in a full-time program of religious activities while in Cuba. I have a letter on the religious organization’s letterhead, signed by the organization’s designated representative, confirming that I am a member or staff of the organization and am traveling to Cuba to engage in religious activities under the auspices of the organization. I understand that I am required to carry the letter with me when I travel to Cuba.



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**Professional Meetings for Telecommunications Service Provider (§ 515.542).** I am regularly employed by a telecommunications service provider or by an entity duly appointed to represent such provider. My travel is for participation in professional meetings for the commercial marketing, sales negotiation or performance under contracts for the provision of telecommunications services, or for the establishment of facilities to provide telecommunications services, where such telecommunications services are authorized by OFAC general license. My schedule of activities does not include free time, travel or recreation in excess of what is consistent with a full work schedule.

**Specific License (*Rare cases*)**  
I am traveling under a specific license from the U.S. Department of the Treasury, Office of Foreign Assets Control (“OFAC”). My OFAC license number is: \_\_\_\_\_

I understand that I am required to comply with all terms and conditions contained the license as checked above.

Name:

Date of Birth:

Phone Number:

Address:

I certify that the above information is true and correct.

YOUR SIGNATURE:

Date:

Authorized by

A handwritten signature in black ink, appearing to read "Malia M Everette".

Title: Malia M Everette, CEO Altruvistas LLC

Date: Feb. 4, 2024